Reviewing the Stocktaking Process

Asia-Europe Meeting

the ASEM Education Secretariat
Mandate of the AES

- To reorganize the stocktaking of the ASEM Education Process
- In chair’s conclusions of the ASEMME6
- For further optimization of the report
- Information collection of AEP and analysis
Stocktaking process
With support of a Task Force

1. Drafting of template / structure report
2. Questionnaire to collect input on initiatives
3. First draft by AES
4. Partners provide input/feedback
5. Second draft by AES
6. Partners provide feedback
7. Final report
## Timeline

<table>
<thead>
<tr>
<th>Activity</th>
<th>Responsible Parties</th>
<th>Date</th>
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<tbody>
<tr>
<td>Developing structure &amp; template</td>
<td>AES with Task Force</td>
<td>September 2018</td>
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<tr>
<td>Collecting information through questionnaire</td>
<td>AES and ASEM Partners and stakeholders</td>
<td>October 2018</td>
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<td>1&lt;sup&gt;st&lt;/sup&gt; draft of the Stocktaking Report</td>
<td>AES (+ feedback taskforce)</td>
<td>January 2019</td>
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<td>Feedback 1&lt;sup&gt;st&lt;/sup&gt; draft</td>
<td>ASEM Partners and Stakeholders</td>
<td>February 2019</td>
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<tr>
<td>2&lt;sup&gt;nd&lt;/sup&gt; draft of Stocktaking Report</td>
<td>AES (+ feedback taskforce)</td>
<td>March 2019</td>
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<td>Feedback 2&lt;sup&gt;nd&lt;/sup&gt; draft</td>
<td>ASEM Partners and Stakeholders</td>
<td>April 2019</td>
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<tr>
<td>Final Stocktaking Report</td>
<td>AES</td>
<td>ASEMME7 (May 2019)</td>
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</tbody>
</table>
Taskforce meeting in Brussels (17-18 September)

Participants: partners from Austria, Belgium, Germany, India, Malaysia, Vietnam, SEAMEO RIHED and the European Commission as well as stakeholders: ASEF, Erasmus Student Network (ESN), Europe an Students Union (ESU) the European University Association (EUA) and EQAR.

- Brainstorm on features and objectives of stocktaking report
- Review of previous stocktaking reports
- Developing structure of report based on this review
- Further discuss the subsections of each chapter
- Discussing the resources of input of the different chapters
Features and objectives of revised stocktaking report

- Clear objectives of Stocktaking Report:

- User-friendly format (digital format with hyperlinks and visuals/infographics)
Features and objectives of revised stocktaking report

- Information for different levels (serving different needs)
- Matrix with features of initiatives
Features and objectives of revised stocktaking report

- Overview about what the process is doing, ‘where are we’

- But also the strategic setting (and reporting against the strategic aims)
Features and objectives of revised stocktaking report

- Recommendations for partners and stakeholders

- Should give a clear follow up: what are next steps? What do we need?

- Should contain transversal analysis

- Make the report user-friendly
- Make it clear what can be done by partners and stakeholders to contribute to AES’s mission and to cooperate more together
- Focus on stocktaking and not too much on history and general info
- Have a template that makes follow-up and transversal analysis possible
Structure of the report

1. Introduction
   - Introduction to ASEM and ASEM Education Process
   - AEP within regional and international cooperation and policies
   - Aim of Stocktaking process
   - Methodology of Stocktaking

2. Background on AEP
   - Info on partners and structure
   - Visuals of history, milestones,…
   - 4 priorities explained
   - ASEM Education Secretariat

3. Progress of AEP (input from questionnaires)
   - Overview in table (target groups, type of activities, countries involved, hyperlinks)
   - ASEM Partners Initiatives and Programmes: description of progress, hyperlinks to documents, challenges and plans,…
   - ASEM Stakeholders Initiatives and Programmes: description of progress, hyperlinks to documents, challenges and plans,…
Structure of the report (2)

4. Analysis of AEP (input from questionnaires)
   - Analysis of previous chapter: synergies or possible synergies between initiatives
   - Strengths & Needs
   - Linking to research findings, policy developments (regional, international, local)
   - Recommendations for the further process

5. Conclusions
   - Future direction and expected outcomes
   - Recommendations for upcoming Chair’s Conclusions
   - Call for involvement/commitment with concrete suggestions
A few questions..

- Does this meet your expectations of the stocktaking report?
- What is missing?
- Do you have other questions or suggestions?
- And last but not least...

Thanks you for not forgetting the questionnaire 😊