

ASEM Expert Group on Interregional Credit Transfer Mechanisms and Learning Outcome Systems

Terms of Reference

Name of the Expert Group

ASEM Expert Group on Interregional Credit Transfer Mechanisms and Learning Outcome Systems

Chair

The Expert Group Meeting shall be chaired by Belgium/Flemish Community and co-chaired by the rotating hosting country. The Co-chair shall assist the Chair, and serve as acting Chair when necessary. The AES shall facilitate the work of the expert group and support the chair.

Contact person:

Magalie Soenen – Belgium FL (Magalie.Soenen@ond.vlaanderen.be)

Composition of the Expert Group

Members:

Belgium (French Community and Flemish Community), Brunei Darussalam, China, Estonia, France, Germany, Indonesia, Latvia, Lithuania, Malaysia, Portugal, Romania, Russia, Thailand and United Kingdom, as well as ASEM stakeholders that include the Southeast Asian Ministers of Education Organization Regional Centre for Higher Education and Development (SEAMEO RIHED)

Membership:

- The Expert Group shall be open to all ASEM partners and stakeholders to ensure wider participation;
- To ensure the continuity and stability of the Expert Group, one regular expert shall be officially designated by the respective ministry of each ASEM partner country or respective stakeholder, who has expressed interests;
- The designated ASEM partners and stakeholders shall ensure the nominated experts to attend the Expert Group Meetings and to undertake tasks set by the Expert Group;
- The ASEM Education Secretariat supports the Expert Group.

Contact persons:

Magalie Soenen – Belgium FL (Magalie.Soenen@ond.vlaanderen.be)

Chantavit Sujatanond - SEAMEO-RIHED (chantavit@rihed.seameo.org)

Chen Yongjun - CDGDC China (international@cdgdc.edu.cn)

Nongnuch Chunbandit – Thailand (nongnuch.ohec@gmail.com)

Baiba Ramina – Latvia (baiba@aic.lv)
Kristina Sutkute – Lithuania (Kristina.Sutkute@skvc.lt)
Alam Nasrah Ikhlas – Indonesia (Alamnasrahi@gmail.com)
Saskia Weissenbach – Germany (weissenbach@daad.de)
Philippe Lalle – France (philippe.lalle@enseignementsup.gouv.fr)
Fairul Nahar – Malaysia (fairul@mqa.gov.my)
Ekatarina Reshetnikova – Russia (reshetnikova-en@mon.gov.ru)
Cloud Bai-Yun – UK (cloud.baiyun@naric.org.uk)
David Urban – Asem Education Secretariat (david.urban@ond.vlaanderen.be)
Romania -
Portugal -
Brunei -

Mission

The mission of the Expert Group is to facilitate dialogue, enhance understanding, strengthen mutual-trust, and promote cooperation in areas of credit transfer mechanisms and learning outcomes systems, with emphasis on working out concrete and feasible plans and activities while taking into consideration the diverse higher education systems in the ASEM partner countries, in order to foster the establishment of ASEM interregional credit transfer mechanisms, to facilitate recognition of credits and learning outcomes.

Reference to the Conclusion by the Chair at ASEMME

Referring to Paragraph 18 and Paragraph 21 of the *Conclusions by the Chair* of the Fourth and Fifth Asia-Europe Meeting of the Ministers for Education (ASEMME4&5) held respectively on 13~14 May, 2013 in Kuala Lumpur, Malaysia and 27~28 April 2015 in Riga, Latvia, Ministers supported to establish an Expert Group discussing interregional credit transfer mechanisms and learning outcome systems among ASEM partner countries to develop this initiative and agree on the aims and activities of the Expert Group. In ASEMME6 on 21~22 November 2017 in Seoul, the Republic of Korea the Ministers invited the Expert Group to regularly provide information to ASEM partners on the progress of the work.

Mechanism

Structure

- The Expert Group shall be established under the Asia-Europe Meeting of Ministers for Education;
- The Expert Group shall report to the Senior Officials Meeting and Ministers Meeting on a regular basis, and shall keep close contacts with the ASEM Education Secretariat.

Expert Group Meeting

- The Expert Group Meeting shall be held preferably twice but at least once a year;
- The country for hosting the Expert Group Meeting shall be rotated between Asia and Europe, and shall be determined on voluntary basis after being approved by the Expert Group;

- The Expert Group Meeting should preferably be announced at least 3 months in advance;
- The expenses of participating in Expert Group Meetings shall be in principle borne by the participants while the host country is encouraged to provide accommodation, necessary administrative supports, the arrangements of facilities, documentation and hospitality;
- External experts shall be invited to participate, when necessary and appropriate.

Specific tasks

In line with the *Conclusions by the Chair* of the ASEMME5 and ASEMME6, the Expert Group should:

- identify the difficulties and challenges in interregional credit transfer mechanisms and learning outcomes systems among the ASEM partner countries;
- propose and support policy implementation and action plans to promote interregional credit transfer mechanisms and learning outcomes systems among the ASEM partner countries;
- share information of typical cases and current good practices on interregional credit transfer mechanisms and learning outcome systems, collaborating with regional and international organizations, in order to push forward the goal of realizing credit transfer and recognition of learning outcomes on a global scale;
- revise the 'Compendium on Credit Systems and Learning Outcomes in ASEM partner countries' with the support and contribution of all ASEM partners to enhance the applicability and user-friendliness of this tool to further facilitate interregional mobility and cooperation.

Other matters

The Terms of Reference shall be reviewed regularly and amended accordingly if/when consensus is reached by the Expert Group.

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Working programme 2018-2019

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Activities

- Review the 'Terms of Reference' for the future work of the expert group;
- Revise the 'Compendium on Credit Systems and Learning Outcomes in ASEM partner countries':
 - o Review the existing template;
 - o Specify in the introduction the main goal and target group of the compendium;
 - o Compile a glossary of all template related terms;
 - o Prepare an online tool to gather the input of all ASEM partner countries;
 - o Peer review the individual contributions with the support of the expert group;
 - o Discuss the future format and dissemination of the compendium (e.g. online-version);
- Facilitate grade conversion between Asian and European countries.